

BROOKFIELD WATER POLLUTION CONTROL AUTHORITY
Wednesday, September 12, 2012 Room 133 7:00 p.m.
SPECIAL MEETING
APPROVED MINUTES

1. Convene Meeting

Chairman Malwitz called the meeting to order at 7:00 p.m. with the following people in attendance:

W.P.C.A.

N. Malwitz, Chairman
L. Trojanowski-Marconi, Vice Chair
T. Lopez
C. Scott

Others

M. Finan, Birdsall Engineering
J. Sienkiewicz, Commission Attorney
R. Prinz, Chief of Maintenance
K. McPadden, Executive Administrator

PUBLIC HEARING – For the purpose of receiving public comment from affected property owners with respect to the construction of the proposed **Del Mar Drive Sewer Extension**

Chairman Malwitz opened the public hearing at 7:01 p.m., reading the legal notice that was published in the Danbury News Times on 8/30/12, and mailed to each of the affected property owners along Del Mar Drive (sent certified to 56 Del Mar Drive). M. Finan reviewed the project details, explaining that a gravity line will start in front of Target Flavors (7/23 Del Mar Drive) extending down to the end of the road, then pumped back up Del Mar Drive, connecting to an existing force main in front of Target Flavors (which was installed as part of the Old New Milford Rd. project). The project will include approximately 1,100 feet of gravity main, and 1,100 feet of force main, and a pump station in the right of way in front of 56 Del Mar Drive. T. Phillips, 41 Del Mar Drive asked how deep the pipes would be; M. Finan stated that they will range between 4' and 8' deep. Chairman Malwitz explained that the cost of the project will be borne by the property owners over a 20 year assessment period. **A motion was made by L. Trojanowski-Marconi to close the public hearing (at 7:06 p.m.). The motion was seconded by C. Scott and passed unanimously.**

2. New Business

- a. Del Mar Drive Sewer Extension - To consider and act upon – **With no objections, N. Malwitz made a motion to proceed with the [Del Mar Drive Sewer Extension] project. The motion was seconded by T. Lopez and passed unanimously.**

Chairman Malwitz reported that the bid opening was held today, with 5 bids submitted, between \$430,000 and \$660,000. Birdsall Services Group will do a formal bid evaluation, and then the bid can be awarded at the next regular WPCA meeting, scheduled for September 26, 2012. The sewer will be installed prior to the water line installation and the paving costs will then be split between both projects. M. Finan stated that the borings have been done and no rock was encountered. There is a provision in the bid in case rock or large boulders are encountered, and the trench width was spelled out with a 5' trench for the box plus a 2' cut back, for a total of a 7' pavement restoration. The contract allows for two (2) pavement options: 1) a standard trench restoration, in case the water line never happens, and 2) to mill and overlay half the lane, with the water line paving the other half. T. Lopez asked about the project timeframe. Chairman Malwitz stated that the pump and pipes will need to be ordered, and there is a possibility that the project could be done prior to the end of the year. Bruce Taylor, 33 Del Mar Drive asked if the gas main issues will be addressed while the road is open. Chairman Malwitz suggested that he contact Yankee Gas and the town engineer, Ralph Tedesco. It would make sense to address this while the road is open, but the gas main is not under the purview of the WPCA.

3. Engineer Comments/Project Update

M. Finan reported that the borings (for the High Meadow/Ledgewood/Newbury Crossing project) will be done some time next week, as well as the videos of the existing pipes. He explained that the basis of the wetlands application drawings is complete, and these tests next week will either confirm the original path or change it based on the test findings. Jodi Chase's involvement will include drawing up plans for mitigation of the wetlands disturbance.

Chairman Malwitz asked Atty. Sienkiewicz if he had received the signed easement back from the property owner at 67 Federal Road in order to install the monitoring for the new grinder. It has not yet been received; Atty. Sienkiewicz will follow up with the owner. M. Finan reported that the fence has been installed around the Caldor Pump Station grinder and the landscaping still needs to be done.

4. Legal Matters

a. Sandy Lane Village - Permanent Maintenance Agreement – Atty. Sienkiewicz reviewed the changes requested by the attorney for Sandy Lane Village and he asked for the account balance in order to finalize the Permanent Maintenance Agreement.

A motion was made by T. Lopez to authorize the Chairman to execute the Sandy Lane Village Permanent Maintenance Agreement as amended. The motion was seconded by L. Trojanowski-Marconi and passed unanimously.

A motion was made by L. Trojanowski-Marconi to authorize the Sandy Lane Village escrow account to be closed and the funds returned to the condominium association once the agreement is signed and executed. The motion was seconded by C. Scott and passed unanimously.

b. 763 Federal Road – Easement – Atty. Sienkiewicz stated that The Community Bank will no longer be seeking an easement from the WPCA.

5. Other WPCA Business – Chairman Malwitz reported that the office and field staff computers will need to be replaced within the next several months and asked that the estimate and information be forwarded to C. Scott for his review and recommendation. Mr. Scott agreed, and K. McPadden will forward the specs to him.

T. Lopez reported that the restaurant regulation review committee met last week and they are waiting for an answer from Aquarian as to whether they will share their water usage data with the WPCA in order to get a more accurate water usage estimate.

C. Scott reported that he and P. Kurtz have drawn up a Resolution regarding the Outlet Capacity Charge and will this and the Resolution regarding the 2% Capital Cost Recovery Connection Charge ready by the 9/26/12 meeting.

6. Vouchers – **A motion was made by L. Trojanowski-Marconi to approve the vouchers as submitted. C. Scott seconded the motion and it carried unanimously.**

7. Adjournment – **A motion was made by C. Scott to adjourn the Special Meeting at 7:45 p.m. The motion was seconded by L. Trojanowski-Marconi and it carried unanimously.**

*** Next regular meeting scheduled for September 26, 2012 ***